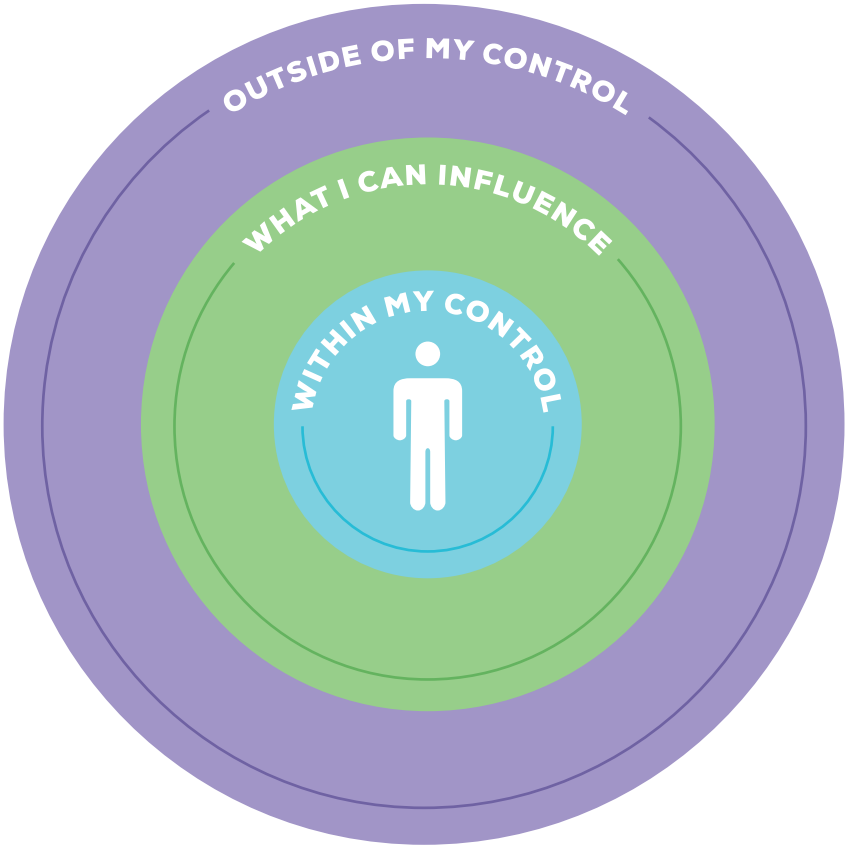
absolute accountability®

interactive quality

CRITICAL THINKING

FOR ACCOUNTABILITY



When working in your circle of control, you feel empowered, able, and energized. When focusing on things out of your control, you feel defeated, overwhelmed, and powerless.

In every situation, there are things that fall into your circle of control and things beyond your circle of control.

What you focus on is your choice.

Your circle of influence is the place where your behaviors, relationships, and role modeling can help influence other people's decisions and actions.

PROBLEM:

OWNERSHIP & RESPONSIBILITY

Who has ownership in this situation? Describe their responsibilities in this situation.

WHO	RESPONSIBILITY

ASSUMPTIONS & INVESTIGATION

What assumptions am I making about this situation (include what you assume others are thinking of you/your team)? What questions and investigation do I need to conduct to ensure my assumptions are correct?

ASSUMPTIONS	INQUIRY / INVESTIGATION

ASSESSING ASSUMPTIONS & INVESTIGATION

What did you learn through inquiry and investigation?

Does the problem appear differently after asking questions and investigating the situation? If 'yes,' how so?

WHAT IS OUT OF MY CONTROL?

After identifying what is out of your control, shift your focus away from these things and focus your energy and effort on what you can control.

WHAT IS WITHIN MY CONTROL?

HOW CAN I MAXIMIZE MY CIRCLE OF INFLUENCE

What behavior changes am I making to positively influence the situation?

What relationships am I building to positively influence the situation?

What behaviors can I role model to positively influence the situation?

Are there expectations I can set with my staff to positively influence this situation?

ACTION PLAN

Describe the actions you will take, deadlines and any needed support.

ACTION	BY WHEN	SUPPORT (if needed)